

## **Houghton Primary School: Remote Learning Package during the National Lockdown for children at home in Key Stage 1 and Key Stage 2**

All children in Key Stage 1 (KS1) and Key Stage 2 (KS2) have a Google Classroom account. Teachers have been using this platform to set home learning (homework) since September 2020.

During the National Lockdown beginning 6<sup>th</sup> January 2021 KS1 and KS2 teachers will continue to use Google Classroom as the main platform for providing remote learning for all children who are not in school. This remote learning 'package' will also be accessed by children who are attending school (children of critical workers and 'vulnerable' children).

KS1 and KS2 Teachers will provide 4 activities a day on Google Classroom for children to engage with:

- Maths
- English (reading, writing and/or speaking and listening activities)
- One other subject (Science, Geography, History, Art, Music, RE, Computing or Design Technology. German in KS2)
- One physical activity

They will also read a story each day which will be uploaded for children to watch/listen to during the day, usually at the end of the day unless the teacher specifies otherwise.

Children are also being asked to read at home using e-books available from [Oxford Owls e-library](#) in KS1 and Year 3 and from the [Cambridgeshire County Library e-book library](#) – both are free to families. Children on the Accelerated Reader programme can now quiz at home.

Activities will be set to provide up to 3 hours engagement a day for children in KS1 and 4 hours engagement a day for children in KS2.

The activities for each class will all be uploaded on to Google Classroom ready to go for 9am each day. We won't set specific times or an order for children to do them within the day as we know from previous experience that families with more than one child or who have parents working from home need some flexibility to engage.

Teachers post instructions and/or record a short film of themselves teaching and providing instructions for each activity. Recording means that children can re-play the film if they need to.

Teachers will be clear about what they are expecting the children to upload to show that they have completed the work e.g. a photograph, or completing a Google form online, or a film, etc.

The 'working' day for children will start at 9am and finish at 3pm when they can log on and listen to their teacher reading a story. With a maximum of 4 hours of engaged time there are 2 hours in the day for lunch and breaks.

There will be no additional 'home work' set during lockdown, except reading. We ask that parents continue to read with their children daily in KS1 and support their children to read independently daily in KS2.

Activities will be set for between 45 minutes and 1 hour maximum (in addition to the recorded teaching/instructions). Physical Activity will be 20 – 45 minutes. Children are not required to work for longer than 1

hour on any given activity. If it takes your child longer than this, please stop them (unless they are really enjoying it and wish to continue) and let the teacher know.

Teachers will review the 'work' which children upload and provide comments/feedback throughout the day and if it is uploaded by the deadline of 3pm. We ask that work is uploaded as the children complete it.

We have asked all children at home to 'register' before 9.30am each day. The 'register' opens at 8.45am daily. We will contact families by telephone if children have not registered by this time.

**Remote learning is not optional during this lockdown.** Teachers are keeping a record of engagement and will get in touch with families if remote learning is not being completed to find out why and to offer support, help and/or advice.

Teachers will endeavour not to set activities which need any resources or equipment that cannot normally be found at home. They will also not set activities which require printing out. They will be mindful that parents may not be able to help their children if they are working from home and/or have more than one child to help with their learning.

Paper and/or exercise books are available from the school office for the children to use to write in. They can be collected at any time between 9am and 3pm daily.

Children with additional needs who are at home may be set specific activities online and/or within a physical pack. If they are being set work within a physical pack this will be provided weekly, collected from the school. The SENDCo will coordinate and manage this provision and keep in contact with all families of children with an Education, Health and Care Plan.

Teachers will plan and set learning activities in accordance with what they would normally be teaching this term. They may use pre-set/recorded activities from [BBC home learning](#) and [Oak National Academy](#) if they support the learning which has been planned. They will also use other online resources e.g. White Rose Mathematics, Mathletics, Spelling Shed, Purple Mash if appropriate for your child's age group.

Teachers will work through the day to review and comment on uploaded work. They will also use the time to plan and record lessons for the next day.

There will be one 'live' meeting each week led by each teacher and open to all children learning at home. This is in accordance with a specific Acceptable Use Policy which all parents must 'sign' and return to school before their child can engage. Parents are invited to stay online after the live meet with children for an informal discussion with the teacher, providing an opportunity to raise general queries.

If a teacher becomes ill and is unable to work the school will endeavour to continue to provide remote learning as described in this document, but may use more activities from approved outside providers such as [BBC home learning](#) and [Oak National Academy](#). Individual feedback may be reduced in this situation, depending on staffing.

## **Our agreed published commitment for remote teaching:**

When teaching our children remotely due to closure we are committed to the following principles:

- Setting assignments daily in a number of different subjects which are meaningful and ambitious for our children.
- Ensuring that our curriculum plans continue to be taught in well-sequenced sessions, building on children's knowledge and skills incrementally. Our planning for remote learning will clearly identify what is intended to be taught and practised in each subject.
- Ensuring that we provide frequent, clear explanations of new content to the children delivered by the class teacher or by providing links to high quality curriculum resources and/or videos.
- Engaging with the children in their learning by reviewing their work and providing personalised feedback.
- Check understanding with those where there is concern about progress and/or quality of work by engaging in focused communication online via comments/messaging facility on Tapestry and Google Classroom. If this is not successful teachers will telephone parents to speak with them directly about their concerns.
- Adapting plans in accordance with on-going assessment of the work which children produce. Be prepared to revise materials, revisit learning or simplify explanations as appropriate.
- Adapt planning as necessary for children with Special Educational Needs and/or Disabilities in-line with normal classroom practice, using children's Pupil Individual Plans (PIPS) and, where appropriate, their Education, Health and Care Plan to endeavour to ensure that objectives continue to be worked towards.
- Ensuring that the amount of time spent on learning at home is equivalent to the length of core teaching time children would receive in school, including daily contact with teachers. Learning activities are set according to age and learning needs. We would expect children to be engaging with learning for at least 3 hours a day for our youngest children, rising to 4 hours a day for our oldest children. We will be mindful that some children at Houghton Primary School may find the demands of home learning stressful. Teachers will provide suggested times and a time limit for each activity to support engagement and to reduce the possibility of some children spending too long working on an activity and/or not keeping up.
- Teachers will set a daily cut off point of 3pm for all work to be completed. This will enable teachers to be able to review the work, feedback and plan the following day's activities as appropriate.
- During national lockdown teachers will be working remotely. Home learning will begin at 9am with teachers uploading all activities for the day ready for the children to log in and start. The 'teaching day' for the children will end at 3pm. There will be no 'live' teaching, but teachers will provide written instructions and resources necessary for each learning activity. They may upload film clips of them teaching specific concepts or giving instructions etc., which children and/or their parents can replay. Any filming completed and uploaded by either staff or children will be in accordance with an agreed protocol relating to good safeguarding practice.
- Being mindful of the demands which home learning may place on parents needing to help or support their child and plan accordingly. Parents will be able to feedback via their child's individual Google Classroom account.
- Avoiding an over-reliance on long-term projects or internet research activities.