



# Houghton Primary School

*Working hard to achieve our best*

## Admissions

Houghton Primary School is a Maintained Primary School fully funded by Cambridgeshire County Council. The governors agree to accept the Admission Policy guidelines produced by Cambridgeshire County Council.

Children are admitted to school at the beginning of the school year (September - August) in which they are 5. The [online application process](#) opens in November and closes in January. Parents are advised if they have been successful in securing a place in April. Please see [Cambridgeshire County Council website](#) for dates and process information.

### PAN (Pupil Admission Number)

The PAN which has been determined for Houghton Primary School is 30. This is the number of pupils which can be accepted for each class unless Cambridgeshire Admissions determine otherwise, usually following an appeal.

### Catchment Area

The villages of Houghton and Wyton.

### Admission Criteria

The criteria are listed in order of priority.

- Children who have a statement of special educational need or Education, Health and Care Plan (EHCP) which names the school. Where the statement or EHCP does not name the school the local authority Statutory Assessment and Resourcing Team (START) will determine an appropriate place.
- Children in local authority care - also known as 'Looked After' children and children who were looked after but ceased to be by reason of adoption, a resident order or special guardianship order.
- Children living in the catchment area with a sibling at the school at the time of admission.
- Children living in the catchment area.
- Children living outside the catchment area with a sibling at school at the time of admission.
- Children living outside the catchment area who have been unable to gain a place at their catchment school because of over subscription.
- Children who live outside the catchment area but live closest to the school as measured by a straight line.



Where parents/carers are unsuccessful in securing a place at our school, please click [HERE](#) for information and guidance for the Appeals process.

### Admission Contacts

[Cambridgeshire County Council - Admissions Department](#) or phone 0345 0451370.

### September Foundation Stage Intake

Please refer to the [Cambridgeshire County Council School Admissions website](#) for detailed information on the application process.

### In Year Applications

Please refer to the [Cambridgeshire County Council School Admissions website](#) for detailed information on the transfer process including an application form.

